



POLICY – INACTIVE & EMERITUS (RETIRED) STATUS

The current policy concerning inactive CPEA status shall be replaced by the following language in accordance with the recommendation of the Certification Committee:

BEAC recognizes that there is a distinction between a “career change” CPEA and a “retired” CPEA as defined below:

Inactive CPEA Status: A “*career change*” CPEA is defined as one who presently no longer practices EH&S auditing but still wishes to maintain the CPEA designation as an option in the event a return to active practice may occur.

Emeritus CPEA Status: A “*retired*” CPEA is defined as one who presently no longer practices EH&S auditing but still wishes to maintain the CPEA designation and currently has no intention to return to active practice.

CRITERIA:

A CPEA who *no longer practices EH&S auditing due to a career change*, but still wishes to maintain the CPEA designation may request, *in writing*, **Inactive Status**.

- Inactive CPEAs must maintain 20 hours of Continuing Professional Development every two years and pay half of the full annual certification fee.
- An Inactive CPEA may not practice EH&S auditing or endorse audit reports under the CPEA designation. To do so will be considered a violation of the BEAC Code of Ethics.
- To be reinstated to active status, an Inactive CPEA must request a return to active CPEA status by notifying BEAC in writing, report 40 CPD hours for the prior two years when applying for restoration to active status, and pay the full annual fee for reinstatement.
- Return to active status must be accomplished before two (2) CPD cycles have elapsed. A CPD cycle is defined as a two year period.
- After two (2) CPD cycles have passed, an Inactive CPEA who has not returned to active status will be placed in Emeritus Status. From that point forward, a return to active CPEA status will require a new application and completion of all qualification requirements.

A CPEA who *no longer practices EH&S auditing due to retirement or a withdrawal from active work* for any other reason *with no intention of returning to active EH&S audit practice*, but still wishes to maintain the CPEA designation may request, *in writing*, **Emeritus Status**.

- Emeritus CPEAs are not required to maintain Continuing Professional Development but are required to pay one-third of the full annual certification fee.
- An Emeritus CPEA may not practice EH&S auditing or endorse audit reports under the CPEA designation. To do so will be considered a violation of the BEAC Code of Ethics.
- An Emeritus-CPEA who re-enters the auditing field and who wishes be reinstated to active CPEA status, must notify BEAC in writing, report 40 CPD hours for the prior two years when applying for restoration to active status, and pay the full annual fee for reinstatement
- Return to active status must be accomplished before one (1) CPD cycle has elapsed. A CPD cycle is defined as a two year period.
- After one (1) CPD cycle has passed, a return to active CPEA status will require a new application and completion of all qualification requirements.